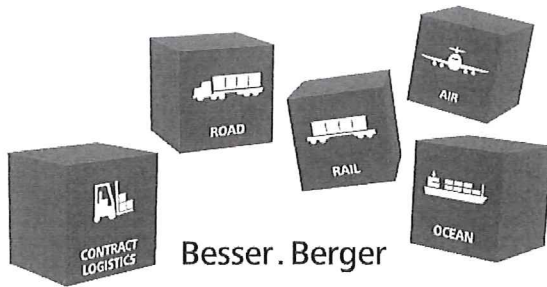


Audit Checklist Vehicle Fleet Partners permanent Subcontractors

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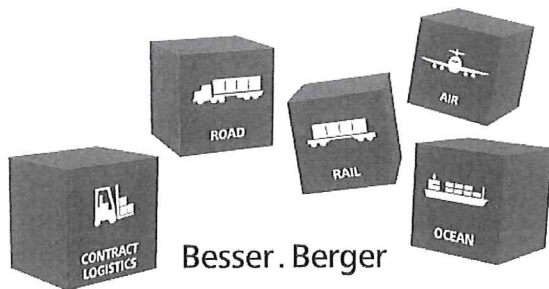
Audit Checklist Subcontractors

Name of the auditor at Berger Logistik	Team / position at Berger Logistik

Audited company	Relevant data of the audited company (e.g. turnover etc.)
KALETRA TRANSPORT Company name and address (stamp is sufficient) spółka z ograniczoną odpowiedzialnością spółka komandytowa ul. Wielichowska 59, 64-000 Pelikan Tel +48 655 124 157, fax +48 655 110 767 REGON 410033172, NIP 698-000-64-85	Total vehicle fleet: 62 Vehicles under contract with Berger Logistik: 7 Other information:
Conversational partner	Position
AGNIESZKA JAKUBOWSKA - SZAPKA	FORWARDER

Checklist legal conformity

How does the company ensure compliance with national and international laws and regulations?	
Verification: SERVICE OF LAW OFFICE	
Is the adherence to minimum wage laws of the following countries granted?	
Germany (MiLoG)	☒ yes ☐ no
Verification: (e.g. copy of pay slip with MiLoG payment)	
France („Loi Macron“)	☒ yes ☐ no
Verification: (e.g. copy SpSi registration, copy of pay slip with Loi Macron payment)	
Does the company ensure compliance regarding working hours and driving times and does the company keep complete records (according to EU regulation 561/2006 – restrictions regarding working hours and driving times 2002/15)?	
☒ yes ☐ no	
Verification: (e.g. digital extract of speedometer)	
Does the company have a currently valid operating license?	
☒ yes ☐ no	
Verification: (e.g. commercial register, transport license, etc.)	



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Checklist **Quality, Security and Health**

Does the company have a valid certification from an independent organisation?
(e.g. ISO 9001, ISO 14001, SQAS, IFS Logistics, BRC, etc.)

☐ yes ☒ no

If yes, which one?

Does the company ensure the statutory additional training for drivers (in accordance with EU Directive 2003/59/EC) as well as the special training in terms of products or customer training?

☒ yes ☐ no

Verification: (e.g. copy of C95 training)

Does the company carry out ADR transports and therefore has a Dangerous Goods Safety Advisor (safety advisor according to ADR/RID 1.8.3.)?

☐ yes ☒ no

If yes, check the validity of the training documents of the Dangerous Goods Safety Advisor.

Verification (valid certificate Dangerous Goods Safety Advisor):

Is it ensured that drivers transporting ADR goods carry a valid ADR certificate and that all requirements regarding ADR regulations are met?

☐ yes ☐ no

Verification: (e.g. copy of ADR certificate)

Does Berger Logistik have a 24/7 emergency number of the company?

☒ yes ☐ no

If yes, which one?

+48 663 93 8 004

Is the company informed about the 24/7 emergency number of Berger Logistik?

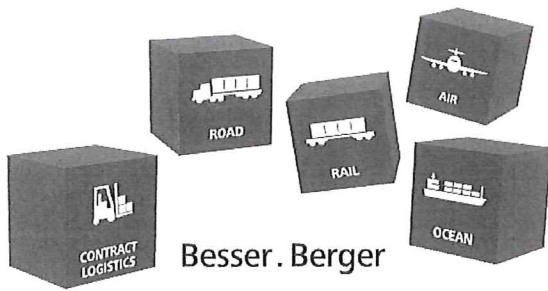
☒ yes ☐ no

Is there an effective system for passing on all relevant information regarding the transport order to the driver?

☒ yes ☐ no

If yes, which one?

TRANSICS



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Are all deviations and complaints completely documented and communicated to Berger Logistik?

☒ yes

☐ no

If yes, how? Verification: (e.g. e-Mail / GPS Styletronic)

Personal review

Overall impression of vehicles / employees / premises etc.

Concluded agreements for further cooperation

Delivered documents / received documents

Pelikan, 18.08.2019
Date, Place

Agneske Jekowke-Sieple
Signature